



# DES Unemployment Insurance Employer Newsletter

Third Quarter | SEPTEMBER 2017

## Did you move, change your business name or phone number? Please tell us!

It is important that you alert the Department of any changes to your Arizona Unemployment Tax Account. If you have any of the following changes, please report it to our *Employer Registration Unit* at 602-771-6602 or [UITStatus@azdes.gov](mailto:UITStatus@azdes.gov):

- ◆ Change of address / phone number / email address
- ◆ Change in corporate officers
- ◆ Sale of your business
- ◆ Closure of your business
- ◆ Hiring of a third party administrator / leasing or payroll company

There is no shared reporting of this information between DES, the Arizona Department of Revenue, and/or the Internal Revenue Service — so we need to hear from you. Please ensure you report changes to all affected Departments, so you don't miss important notices about your account.

## Learn More About AZ UI!

Are you interested in learning more about the UI Program? We can help! We will meet with you over the phone, in person, at your work site or ours, to discuss the nuances of Arizona's Unemployment Insurance Laws.

We can explain industry best-practices, employers' pain points, electronic response options and more.

If your business is interested in learning more, please contact the **UI Outreach team** at [UIOutreach@azdes.gov](mailto:UIOutreach@azdes.gov).

## AZ UI wants to hear from you!

We are always striving to improve our service and relationships with employers. Please let us know how we're doing by completing our survey:

[www.azdes.gov/uitaxsurvey](http://www.azdes.gov/uitaxsurvey)

Please visit our website to learn more about Electronic Filing and Response methods

[www.azuitax.gov](http://www.azuitax.gov)

click on "Online Services for Employers"

## Stay Connected!



**UI Tax** : 602-771-6606

**UI Benefits**: 602-364-2722

**Toll Free**: 877-600-2722

[AZCallCenter@azdes.gov](mailto:AZCallCenter@azdes.gov)



RECOGNIZING EXCELLENCE IN THE  
EMPLOYMENT OF PEOPLE WHO ARE BLIND  
Presented by the Governor's Council on Blindness and Visual Impairment (CCBVI)

diversity builder awards

## *Save the Date!*

2017 E75 Diversity Builder Recognition Award Event at:

ABILITY 360

Friday, January 26th 2018

11:00 am—1:00 pm

5025 E. Washington St., Ste. 200

Phoenix, AZ 85034

### **ELIMINATE**

**the wasteful underutilization of the estimated 70 to 75% of people who are blind or visually impaired (BVI) and not employed.**

### **EMPLOY**

**the qualified, employment ready individuals who are blind and an untapped resource for employers wanting to strengthen their organizations.**

### **EMPOWER**

**people who are blind or visually impaired and businesses to achieve excellence**

E75 recognizes employer's best practices in the recruitment, hiring, training and retention of employees who are blind or visually impaired. Hiring employers will also have the opportunity the opportunity to network with work-ready job seekers at the event.

If you have any questions, please contact Terell Welch at 602-771-5279 or [TWelch@azdes.gov](mailto:TWelch@azdes.gov)

# Spotlight

## Employer Registration Unit

The Employer Registration Unit is the beginning, middle and end of an employer's journey through the Unemployment Insurance (UI) Tax Program.

They are responsible for ensuring accurate account status, conducting research and sending determinations regarding the employer's liability to pay UI Taxes, making necessary changes to maintain the employer's UI Tax accounts and documenting and inputting closure information when an employer ceases operating, sells or transfers their business to a new owner.

The Employer Registration Unit can answer questions regarding:

- Registration of New Employers / Joint Tax Application (JT-1)
- Acquisition of an Existing Business
- Changes to Existing Accounts / Address Change
- Reportable Wages / Exempt Employment
- Non-Profit Corporations
- Reimbursement Payment Option
- Reporting Multi-State Workers
- Adding or removing a Power of Attorney authorization

### Check out what some employers had to say about the Employer Registration Unit:

"Employee" was absolutely amazing. I was dreading making this call but she made the whole thing simple and was beyond helpful. She was extremely efficient as well.

Make everyone like "Employee". She's the 10th person I spoke with between the UI and the DOR offices over the past 2 weeks and was the first to give me the right answer.

I have no suggestions. "Employee" did an amazing job to quickly set up an employer number for us! Thank you so much!

I can't think of any changes, however, "Employee" was absolutely the nicest, most helpful person I've had the pleasure to talk to when resolving payroll and tax issues.

To contact the Employer Registration Unit, call 602-771-6602 or email [UITStatus@azdes.gov](mailto:UITStatus@azdes.gov).